

## 06.04 Federal Technician Beneficiary Information

The default for ALL beneficiaries is the order of precedence:

1. Spouse
2. Children
3. Parents
4. Estate
5. Next of Kin

-Designating a Beneficiary is only necessary if you wish to elect someone other than order of precedence. Your Designation will override everything except a court order. Be sure to keep your beneficiaries current. Use these forms to designate your beneficiary for various benefits.

-Submit an **original** copy with your signature and two witnesses to our office at any time. Bring in or Mail in original forms to:

The Adjutant General's Dept  
ATTN: AGOH-HRO-TN-ER  
2825 W. Dublin-Granville Rd  
Columbus, OH 43235-2789

- ★ **Pay:** The SF-1152 will designate the beneficiary for your civilian / technician unpaid pay and leave
- ★ **FEGLI:** Federal Employees Group Life Insurance, SF-2823: designate who will receive your life insurance. See the examples if you wish to designate different beneficiaries for the different options.
- ★ **FERS:** Federal Employees Retirement system, SF-3102 Beneficiary Form
- ★ **TSP:** Thrift Savings Plan, TSP-3: Designations need to be sent to the address provided on the back of the TSP-3 (all other forms are to be submitted to the HRO):

Thrift Savings Plan  
PO Box 385021  
Birmingham, AL 35238