

STATE OF OHIO
ADJUTANT GENERAL'S DEPARTMENT
2825 West Dublin Granville Road
Columbus, Ohio 43235-2789

NGOH-HRO-Z

17 April 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Dual Status Technician Position Description Addendum Rescinded

1. **Purpose.** The IAW National Guard Bureau instructions are enclosed as Transmittal #14-1008. The dual status technician position description addendum, issued under CRA 05-1006 and CRA 05-1006 Supp 1, also enclosed, is rescinded.
2. **Guidance.** Supervisors are responsible to communicate this change to their subordinates and to mark out the addendum to existing copies of position descriptions. For guidance on military-related duties, which may be assigned to dual status technicians, see NGB-J1-TN Memorandum 12-08, also enclosed.
3. **Background.** The NGB-J1-TN rescission is due to concerns arising from on-the-job injuries to technicians while conducting military tactical training in a technician status. Management retains the right to assign duties in accordance with law, regulation and policy.
4. For additional information, please contact Major Dan Roche, Technician Program Manager, at (614)336-7269 or daniel.e.roche.mil@mail.mil.

FOR THE ADJUTANT GENERAL:

- 4 Encls
1. Transmittal #14-1008
 2. CRA #05-1006
 3. CRA #05-1006, Supp 1
 4. TN 12-08


HOMER C. ROGERS, JR.
COL, FA, OHARNG
Director of Human Resources

DISTRIBUTION:
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NGB TECHNICIAN MANAGEMENT POSITION DESCRIPTION RELEASE

"Supporting those who are Always Ready...Always There"

Transmittal # 14-1008

7 March 2014

NG-J1-TN

SUBJECT: Rescind Dual Status Position Description Addendum

Position Description #: All Dual Status Standard and Exception Position Descriptions

1. This Position Description (PD) release rescinds CRA 05-1006 and Supplement 1 to CRA 05-1006. Effective immediately, remove all addendum statements referenced in CRA 05-1006 and Supplement 1 to CRA 05-1006 on all dual status standard and exceptions PDs. The addendum statement reads as follows:

"d. OTHER SIGNIFICANT FACTS

Incumbent may be required to prepare for and support the mission through the accomplishment of duties pertaining to military training, military readiness, force protection and other mission related assignments including, but not limited to, training of traditional Guard members, CWDE/NBC training, exercise participation (ORE/ORI/UCI/MEI/OCI/IG, etc.), mobility exercise participation, FSTA/ATSO exercise participation, SABC training, LOAC training, weapons qualification training, participation in military formations, and medical mobility processing within the guidelines of NGB/ARNG/ANG/State/TAG rules, regulations and laws. These tasks have no impact on the classification of this position and should NOT be addressed in any technician's performance standards."

2. The above stated addendum does not fall within the scope of the National Guard Technician Act of 1968 and may pose a potential violation of purpose of hire.

3. HROs should affect the deletion of the above stated addendum to all dual status and exception position descriptions located within the state position description library as well as the current position description located in each dual status technician Supervisor's work folder. Ensure revised PDs are afforded to each dual status technician and their immediate supervisor as soon as possible.

4. Point of contact is Ms. Heidi Parker, NG-J1-TNC, DSN 329-6733, 703-601-6733; or Heidi.d.parker.civ@mail.mil.

A handwritten signature in cursive script that reads "Susan L. Niemetz". The signature is written in black ink and is positioned above the printed name.

SUSAN L. NIEMETZ
Colonel, USA
Chief, Office of Technician Personnel
National Guard Bureau

CF: NG HROs

Position Description(s) Release

FOR IMPLEMENTATION BY THE HRO

RELEASE DATE: 30 June 2005

RELEASE NO.: CRA 05-1006

RELEASING AUTHORITY: NGB-J1-TNC

OFFICE of PRIMARY RESPONSIBILITY: NGB-J1-TN

SUBJECT: Dual Status PD Addendum

POSITION DESCRIPTIONS (PDs): All Dual Status Standard and Exception Position Descriptions

Due to the military nature of National Guard, there are a variety of infrequent non-occupation specific duties inherent in all dual status technician positions. To ensure these duties are a recognized part of all dual status position descriptions, NGB-J1-TNC has developed a mandatory task statement for all dual status standard and exception position descriptions.

The addition of this statement to existing dual status position descriptions will be processed using our current addendum process. These tasks have **no impact on a position's classification and should NOT be addressed in any technician's performance standards**. To emphasize this fact, instead of adding the addendum to the main duties section of each position description, we have added a section titled "Other Significant Facts" to all dual status position descriptions that should contain the attached task statement.

Please reference the enclosed Addendum to all existing dual status standard and exception position descriptions. This addendum should be added to all dual status position descriptions located in the HRO position description library as well as the current position description located in each dual status technician Supervisor's Work Folder. Addendums should also be provided to each dual status technician and their immediate supervisor.

Classification Specialists should coordinate with their local Labor Relations staff prior to implementing this package. While NGB has completed its national consultation regarding this addendum, there may be local impact and implementation bargaining required prior to implementation.

Point of contact in NGB-J1-TNC is Debbie Spilman at DSN 245-2175, CML (801) 245-2175, or debra.spilman@utsalt.ang.af.mil. Point of contact in NGB-J1-TNL is Mr. George DeMarse at DSN 327-1497, CML (703) 607-1497, or george.demarse@ngb.ang.af.mil.

Enclosures

//signed//
DEBRA J. SPILMAN
Acting Chief, Classification and
Position Management Branch

ADDENDUM FOR ALL DUAL-STATUS POSITION DESCRIPTIONS**d. OTHER SIGNIFICANT FACTS**

Incumbent may be required to prepare for and support the mission through the accomplishment of duties pertaining to military training, military readiness, force protection and other mission related assignments including, but not limited to, training of traditional Guard members, CWDE/NBC training, exercise participation (ORE/ORI/UCI/MEI/OCI/IG, etc.), mobility exercise participation, FSTA/ATSO exercise participation, SABC training, LOAC training, weapons qualification training, participation in military formations, and medical mobility processing within the guidelines of NGB/ARNG/ANG/State/TAG rules, regulations and laws.

Position Description(s) Release

FOR IMPLEMENTATION BY THE HRO

RELEASE DATE: 11 Jan 07

Supplement 1 to CRA 05-1006,
dated 30 Jun 05

RELEASING AUTHORITY: NGB-J1-TNC

OFFICE OF PRIMARY RESPONSIBILITY: NGB-TN

SUBJECT: Modification to Dual Status PD Addendum

POSITION DESCRIPTIONS: All Dual Status Standard and Exception Position Descriptions

This release is a supplement to CRA 05-1006. Following the release of CRA 05-1006, discussions continued between NGB-J1-TN and the Labor Union representatives and an agreement was made to incorporate an additional sentence to the "Addendum for All Dual-Status Position Descriptions" published in CRA 05-1006. The additional sentence is as follows: **"These tasks have no impact on the classification of this position and should NOT be addressed in any technician's performance standards."**

According to the agreement made, this sentence must be added to the end of the Addendum which was previously incorporated into all dual status position descriptions located in the HRO position description library as well as the current position description located in each dual status technician Supervisor's Work Folder. This modification should also be provided to each dual status technician and their immediate supervisor.

"d. OTHER SIGNIFICANT FACTS:

Incumbent may be required to prepare for and support the mission through the accomplishment of duties pertaining to military training, military readiness, force protection and other mission related assignments including, but not limited to, training of traditional Guard members, CWDE/NBC training, exercise participation (ORE/ORI/UCI/MEI/OCI/IG, etc.), mobility exercise participation, FSTR/ATSO exercise participation, SABC training, LOAC training, weapons qualification training, participation in military formations, and medical mobility processing within the guidelines of

NGB/ARNG/ANG/State/TAG rules, regulations and laws. These tasks have no impact on the classification of this position and should NOT be addressed in any technician's performance standards."

Since the wording of the original addendum as well as the modification is the result of an agreement made between NGB-J1-TN and the National Labor Unions, modifications to the wording are **NOT** authorized.

Classification Specialists should coordinate with their local Labor Relations staff prior to implementing this package. While NGB has completed its national consultation regarding this addendum, there may be local impact and implementation bargaining required prior to implementation.

Point of contact for this release in NGB-J1-TNC is Debbie Spilman at DSN 245-2175, CML (801) 245-2175, or debra.spilman@utsalt.ang.af.mil. Point of contact in NGB-J1-TNL is Mr. Robert Cannon at DSN 327-5497, CML (703) 607-5497, or bob.cannon2@ngb.ang.af.mil.

//signed//
THOMAS H. SHAW
Lieutenant Colonel, USAF
Chief, Classification and
Position Management Branch



NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE, AH2
ARLINGTON, VA 22204-1382

NGB-J1-TN

13 March 2012

MEMORANDUM FOR The Human Resource Officers of All States, Puerto Rico, the US Virgin Islands, Guam, and the District of Columbia

SUBJECT: Assignment of Military Training Duties to Title 32 National Guard Technicians (TN-12-08)

1. References:

a. Memorandum, NGB-J1-TN, 27 October 2011, subject: Guidance to Allow Dual-Status National Guard Technicians to Receive Influenza Vaccine While in Technician Status (TN-11-24).

b. Department of Defense Directive (DoDD) 5210.56, Carrying of Firearms and The Use of Force by DoD Personnel Engaged In Security, Law and Order, or Counterintelligence Activities, 1 April 2011.

c. 5 United States Code section 7901, Health Service Programs, 7 January 2011.

d. U.S. Office of Personnel Management (OPM) Memorandum for Heads of Executive Departments and Agencies, Immunizations of Federal Workers with 2009 H1N1 and Seasonal Flu Vaccines, 30 September 2009.

e. Technician Personnel Regulation (TPR) 400, The Technician Human Resources Development Program, 14 September 2007.

f. Federal Labor Relations Authority (FLRA), Statute 7106(a), Labor-Management Relations, Management Rights, 2 August 2002.

2. Purpose: To provide updated implementation guidance in accordance with the references above.

3. The Memorandum, NGB-J1-TN-L (TN-08-03), 2 February 2008, subject as above, is hereby rescinded.

4. National Guard Technicians may not attend military technical training schools in technician status. These schools are intended to train personnel in military occupational specialties and in some cases require mandatory physical training standards or other military training that is over and above the enhancement of technician job performance.

NGB-J1-TN

SUBJECT: Assignment of Military Training Duties to Title 32 National Guard Technicians (TN-12-07)

5. National Guard Technicians will not participate in medical mobility processing. Medical mobility processing or any other procedure requiring weigh-ins, urinalysis, or drug testing must be completed in an inactive duty or active duty military status. Drug testing connected to a ground or aircraft accident, or observation of erratic behavior, requires the technician be placed in a military status, either inactive duty or active duty.
6. National Guard Technicians may not be required to receive immunizations to maintain worldwide medical deployment requirements. Technicians may however, voluntarily receive influenza vaccine in accordance with OPM guidance referenced above and TN-11-24.
7. National Guard Technicians, Dual-Status and Non-Dual-Status, may be authorized excused absence of short duration to participate in voluntary Physical Fitness Programs (PFPs). Technicians cannot be required to undergo an annual military physical fitness test while in technician status, either voluntary or involuntary. Technicians are encouraged to participate in PFPs in accordance with 5 U.S.C. 7901.
8. National Guard Dual-Status Technicians may be assigned to train in the wear and use of chemical warfare equipment while in technician status in accordance with the Federal Labor Management Relations Statute, Section 7106(a).
9. National Guard Dual-Status Technicians may be required to fire, qualify, and carry a weapon while in technician status when the duties of their technician position require such in accordance with DoDD 5210.56.
10. The point of contact is Mr. Robert Tetreault, Deputy, Technician Personnel Management Division, at DSN 329-2649, 703-601-2649, or robert.w.tetreault@us.army.mil.



THOMAS E. LANGUIRAND
Colonel, USA
Chief, Technician Personnel Management
National Guard Bureau