



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 121 AIR REFUELING WING (AMC) (ANG)
7370 MINUTEMAN WAY
COLUMBUS, OHIO 43217-1161

7 September 2011

MEMORANDUM FOR 121 ARW

FROM: 121st ARW/LPC

SUBJECT: Local Partnership Council (LPC) Meeting Minutes

1. Individuals present for the 7 September 2011 meeting:

John Gibson	Wayne Fuller	Mark Hoppes	Tom Calhoun
Paul Menzies	Tom Guard	Mark Stephens	CJ Holloway

Scribe – Betty Caudill

2. Agenda Item: 121 ARW Supplement on Core Hours and Work Schedules

3. Hand Out: Draft, 121 LPC Supplement 11-01, 7 Sept 2011, Alternative Work Schedules

4. Calls have come in to LPC members requesting location of new customer service hours in writing, and how those areas close for two hour each day. To clarify that non-flying support customer areas closing for two hours, is for the purpose to finalize customer assistance by the standard lunch hour and then after lunch to prepare to assist customers for **a/the** second part of the day. The LPC discussed the verbiage needed to clarify those affected by this change. The actual customer service hours of 0800-1100 and 1300-1600 Tuesday thru Friday will be spelled out in the local 121 LPC Supplement, Alternative Work Schedules. Tom Calhoun will reword and e-mail the supplement for LPC review before next meeting.
OPEN

6. Next meeting is tentatively scheduled for 21 Sep 2011, 1400 hrs in the Wing conference room.

//SIGNED//
BETTY CAUDILL
Scribe

Approved as written

//SIGNED//
JOHN GIBSON
LPC Co-Chair

//SIGNED//
MARK HOPPES
LPC Co-Chair