AASF #1 LOCAL PARTNERSHIP MEETING (LPC)

#10-03 MEETING MINUTES 06 JULY 2010

SUBJECT: Minutes of Local Partnership Committee (LPC)

MEMBERS:

Gary Adkins- Management - R	Anthony DiGiacomo- Management
Pam Howe- Labor Alt	Eric Malone- Labor
Brad Pietzcker- Labor - R	Jim Shirey- Labor
Greg Sigelmier- Management – **Absent**	Kim Stangelo- Management

A quorum was present.

VISITOR: NONE

Item- **Purpose –** *Review; Update; Discuss; IBB*

1. ***Previous Minutes- Review***
   Minutes from the January meeting were reviewed and accepted. ***Completed***

2. **OLD-** ***Revise current smoking policy***
   Discussion: Non-smokers go out with smokers for a smoke break. In some cases smokers are not smoking in designated areas.
   Action: Anthony DiGiacomo presented a policy that was accepted by the LPC. ***Completed***

3. **NEW -** ***General Discussion of Policies***
   Discussion: The following policies were reviewed. Leave, Time Off Awards, Probationary period for new employees.
   Action: Time Off Awards will be presented during the monthly safety meetings. Each supervisor is encouraged to submit names of deserving employees. ***Completed***

4. ***Technician Handbook Review***
   Discussion: A new technician handbook has been printed. It has been made available to employees electronically.
   Action: Approximately 10 copies will be printed for handout. Each section will be reviewed and a class will be taught during the monthly safety meeting until the full technician handbook has been covered. This will refamiliarize our employees with the contents of the technician handbook.

Open

NEXT MEETING: 06 Oct 2010

SUGGESTIONS FOR AGENDA DUE: 29 Sep 2010

Verified by:	For Management	For Labor
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	Anthony DiGiacomo	Brad Pietzcker

Prepared by: Gary Adkins