

STATE OF OHIO
THE ADJUTANT GENERAL'S DEPARTMENT
2825 West Dublin Granville Road
Columbus, Ohio 43235

MEMORANDUM FOR SEE DISTRIBUTION

9 November 2011

SUBJECT: West Regional Local Partnership Council (LPC) Meeting Minutes

1. The West LPC meeting was conducted at Panera on 9 November 2011. The following personnel were present:

Roeth, Brian FMS 13	Co-Chair/Management	Shannon Salley FMS 12	Labor
Jamie Jones FMS 16	Co-Chair/Labor	Alex Ribacchi FMS 12	Labor
Canan, Cully FMS 12	Management	Allan Nash FMS 15	Guest
Bowers, Jody FMS 11	Management		

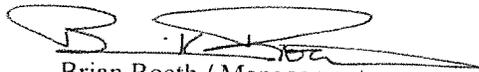
2. Minutes from previous meeting were discussed.

3. Old Business:
 - a. SAFETY (This is our primary discussion topic in the region)
 - b. **Safety Training Matrix needs updated.** Needs standardized requirements and material.
STILL PENDING:
 - (1) Safety needs to respond to our requests (shop) via e-mail to ensure it is tracking.
 - (2) The shops will be queried and would like to submit lists against what is required. This allows us to standardize our processes with safety office. Alex Ribacchi Action Officer report at the next LPC
 - c. COLLECTIVE BARGAINING AGREEMENT
 - (1) **CBA – Page 4 Article IV, section 2,** We need a clarification statement.(No representative Labor or Management at shops 15, 17 AND 9) This would entail someone from the LPC (Management and Labor) to be present during Shops/Units safety council meeting. Action Officers– Alex Ribacchi and CW2 Canan
 - d. Final Year Meeting. Followed up on old issues from the previous year to ensure satisfactory resolution:
 - (1) 10-01 (Discussed with Doug Miller about the resolution) All 4 items were satisfactorily resolved.
 - (2) 10-02 THROUGH 10-05 No Action on our level, sent straight to Labor.
 - (3) 11-01 IS CLOSED (Participants were there to validate (Ribacchi, Salley, and CW2 Roeth)
 - (4) 11-02 OPEN (Equipment is purchased action plan in place with Shop Chief (CW2 Vissoc)

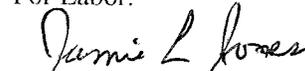
4. New Topics Discussed
 - a. Labor needs to assign Geiger's replacement (deploying).
 - b. Management needs to replace CW2 Vissoc (transfer to FMS 18).
 - c. Roster of Attendees and contacts updated for the year 2012.

- d. Safety Minutes Discussed. (FMS 9, 15, 16, AND 17 did not supply minutes.) Action Officer Jamie Jones and CW2 Roeth will action CBA page 4 Article IV Section 2 for clarification.
 - e. Safety Minute Format needs updated. Action Officer of CW2 Roeth and Jamie Jones (Alex Ribacchi will finalize our recommendation and send to Brian Roeth and Jamie Jones).
 - f. The additional duty Safety Officer Course is an Online course. Are shops aware of this? (Information Only)
 - g. The TAGS CCIR listing, the Surface Maintenance Offices CCIR listing. Cully Canan will request from 1LT Crowe.
 - h. Emergency Evacuation Drill (Information Only) Ensure submitted to SMM and Safety.
 - i. RCAS SOH (Shop Access) From Safety Office, why aren't items reviewed.
 - j. Safety Supply listing goes to whom in safety? Action Officer Alex Ribacchi and Cully Canan
 - k. Safety Board Requirements. Action Officer Cully Canan
5. New LPC Issues:
- a. LPC issue 11-03 Safety Matrix (SAFETY GUIDE TO TRAINING)... interval requirements, training materials, and the required safety courses. Action Officers of Cully Canan and Alex Ribacchi to forward through Jamie Jones and Brian Roeth to State Safety Office.
 - b. Item number 11-04 Workman's comp flow chart from HRO about how to report it, where, and when for FMS. Action Officer is Jody Bowers
6. Next meeting will be 11 January 2012 location: Panera Bread 0930.

Verified For Management:


Brian Roeth / Management

For Labor:


Jamie Jones / Labor

Prepared by: Jody Bowers